

Gutekunst Public Library Board Minutes May 6, 2021

Todd Meyer called the meeting to order at 7:04pm. Also present: Buffi Honeck, Don Goodman, Pat Kifer, Beau Hanson, Sandra Nyberg and Mara Edler. Board meeting was held in the Fireside room. Attendees adhered to the six-foot social distancing protocol.

Minutes from April were approved. Pat moved, Don seconded, ayes carried.

Bills and operating expenses from April were approved. Don moved, Sandra seconded, ayes carried.

Petty cash from April was approved. Buffi moved, Don seconded, ayes carried.

Public Comment: None

Correspondence: West Marshall Student: Thank you card

Friends of GPL Report: Friends submitted a copy of their April minutes. Highlights included:

- Sustainable Shelves Program: 1,113 books were submitted, earning the library \$228 in credit with Baker-Taylor.
- Future Book Sales: May 8th, June 5th, June 19th.
- Friends Membership Recruitment: Friends has 9 board members and 5 members. Recruitment will continue.

Thank you Friends!

Board Education Report: Sandra Nyberg: "An Empathy Drive Response to Covid Related Behavior"

(1hr webinar)

Old Business:

- **Covid-19 Pandemic Procedures:** Mara recommended current procedures stay in effect. She suggested that "masks required" signage be taken down and replaced with signage asking patrons not to enter if they have symptoms of illness. Board supports this decision. No motion required.
- **New Hours Sign Purchase:** Mara researched sign options for a permanent hours-of-operations sign. WMHS does not produce the type of sign desired. Mara submitted a bid and her recommendation to commission Nagle Signs.
 - Nagle Sign: Large Mounted Plexiglass sign for \$410.57.Pat made a motion to purchase the sign from Nagle, Buffi seconded. Ayes carried.

New Business:

- **Community Garden Update:** The city quote to have a water spigot installed near the garden is for approximately \$1,500. Board members discussed other solutions including using rain barrels or plumbing from the main library building. No motion was made.
- **Contracts for Service:** Mara reached out to the mayors and city clerks of Clemons and St. Anthony regarding library contracts for service. She discussed and provided the yearly contracts and rates: Clemons: \$75 per year; St. Anthony: \$50 per year. Mara recommended that the yearly rate remains the same.
Don made a motion that we maintain the contract rates as specified, Sandra seconded. Ayes carried.
- **Rural Board Representation:** The board discussed the potential of drafting and submitting a City of State Center Library ordinance amendment for public vote in the November election. The potential amendment would allow for rural representation on the GPL board. The current ordinance requires all board members live within the city limits of State Center.
 - Township Inclusion: Discussion included potential eligibility based on location and whether townships intercept other library service areas. Suggested possible-inclusion: State Center, Washington, & Minerva.

- November Election/Odd Years: Proposal and verbiage-amendment would need to be submitted by September 1st in order to be included on the local ballot in the November election. Local ballots fall on odd years; therefore, upcoming opportunities for public vote are Nov. 2021 and/or Nov. 2023.

Amendment ordinance draft and submission was tabled. No motion was made.

- **Rose Festival:** Buffi spoke on behalf of the Rose Board. The Rose Festival Committee would like permission to host the Kid Rose Zone on the library grounds (outside). Features include: petting zoo, hula-hooping, face painting, and other child and family-friendly festivities. Pat made a motion to grant the Rose Board permission to use the library grounds, Beau seconded. Ayes carried.

Director's Report: The Director's Report was approved. Pat moved, Don seconded. Ayes carried.

Don moved to adjourn, Sandra seconded, ayes carried.

Next meeting: June 3, 2021

Submitted by Sandra Nyberg